

## SPAC COVID-19 Notes 3/31/20

### Amanda: Day program survey info

#### Designed to assess

1. Day program to be emergency housing
2. What type of remote services are day program providing
3. What type of staffing support
4. Any supplies (gloves/wipes) that aren't being used that can be used for home use

The assessment is meant to do an initial assessment on what capacity is. Trying to figure out day by day what next steps in different areas.

Already have 80 programs that have responded. Still time to respond.

For programs that are willing to do emergency residential housing is already scheduled. Call options- same info on both calls.

#### Call in info from Amanda:

Dear Day Service Providers,

Thank you for your willingness to consider using your day program for emergency housing. GGRC will be in contact with each of you individually.

As you may imagine, planning response for a pandemic is new territory for most, if not all of us. We greatly appreciate your collaboration and support as we work through this together.

For those of you who indicated possibly being able to use your site and to provide staffing, please use the attached spreadsheet to start a rough estimate of costs you may need. We will talk more about this both in our individual outreach and in the zoom sessions described below.

We will be hosting 2 informational zoom sessions as well. Both sessions will cover the same information.

#### **Session 1 – Wednesday, April 1<sup>st</sup> 3:00-4:00pm**

Meeting URL: <https://zoom.us/j/643071897>  
Meeting ID: **643 071 897**  
Phone: 1 669 900 6833

#### **Session 2 – Thursday, April 2<sup>nd</sup> 10:00am-11:00am**

Meeting URL: <https://zoom.us/j/645641307>  
Meeting ID: **645 641 307**  
Phone: 1 669 900 6833

## Billing guidance FAQ

**Amanda:** Billing guidance FAQ addressed non residential funding re. service guidance. In that guidance it included examples if billing is done hourly vs. monthly. There were examples of how to do that. The other question with funding is the health and safety waiver process. That's still being worked out and will be sent out shortly.

- **For questions re. in home day service vendorization (code 091) please email:**  
[GGRCServices@ggrc.org](mailto:GGRCServices@ggrc.org)
- **For inhome day program vendorization, those authorizations will be retrodated**
- For supported employment- we need to be filling out a spreadsheet. Abby will follow up with Andy and Gatepath with info on the spreadsheet.

**Provider Resource Page:** <https://www.connectics.org/providerresources>

- Eric recommended that Day Program resources be broken out by County
- Abby and the ICS team will work on that and send it out shortly to the team

## State of Emergency Funding Tracking:

- Lop advised that we track all funding/resources spent on COVID-19 and do what we would typically do for billing. There is no particular directive at this time on how to track costs.

**Leadership:** Real challenge is keeping people motivated and positive

Ideas:

Eny: Casa Allegra- constant information to staff- we've had a lot of positive feedback from staff- seeing that we are posting/checking in through posting/text messages. They feel that they are not alone. It's important. Constant information.

Matt: Trying to collate staff questions- sometimes we don't know the answer but being transparent about not knowing is better than not responding

Abby: Requested that board buy Doordash gift cards for all staff

Cheryl: Facebook group with ideas of staying engaged

Other ideas: online happy hour, daily calls with staff

## Additional questions:

How do we plan for being closed/shelter in place being lifted? GGRC does not have directives at this time on planning for reopening.

**Residential providers:**

- Creating local county work groups to discuss staff sharing/resources
- Possible direct service worker phone tree/work group to support each other
- Please email Abby if you'd like to a part of a county specific work group to discuss resource sharing/staff sharing/ what to do in the event of an outbreak